



UNIVERSITY OF
LINCOLN

UNIVERSITY OF LINCOLN JOB DESCRIPTION

JOB TITLE	Lecturer in Drama & Theatre				
DEPARTMENT	School of Creative Arts				
LOCATION	Brayford Pool				
JOB NUMBER	COA422	GRADE	7	DATE	July 2022
REPORTS TO	Head of School				

CONTEXT

As a new member of staff at the University of Lincoln the successful candidate will be situated within the School of Creative Arts, part of the College of Arts. The School currently offers Undergraduate programmes in Dance, Drama & Theatre, Fine Art, Music, Musical Theatre, Creative Writing and Technical Theatre & Stage Management, alongside a suite of M-level programmes and MPhil/PhD opportunities.

The School of Creative Arts resources includes the purpose-built Lincoln Performing Arts Centre (LPAC) and its associated studio spaces, dance studios, music rehearsal rooms, Fine Art Studios, print and 3D workshops, and dedicated gallery space, Project Space Plus. The School has a growing reputation of international dimensions and a rich legacy of developing creative practitioners who exhibit and perform their work at regional venues and national festivals.

The University of Lincoln's BA (Hons) Drama & Theatre degree offers students a broad curriculum with mixture of practical exploration and creative expression, vocational and creative-arts focused engagement, and academic inquiry. You will be part of a team that combines professional practice and specialist expertise with research-led teaching and will be expected to contribute to the School's excellent research profile.

Outside of the main curriculum, we usually offer students a range of technique classes, professional platforms to develop new work, opportunities to join our public-facing performance groups The Lincoln Company and the Lincoln Dance Collective, and involvement in practice-as-research projects. The School maintains healthy research and professional cultures, actively supporting colleagues in contributing to the Research Excellence Framework and Professional Practice profile. We take pride in an ethos of internationalism, interdisciplinarity, and collaboration, and we are committed to supporting diversity.

As a Lecturer in Drama & Theatre, your primary duties will be to teach and assess student work across a range of practical and theoretical modules, and experience of this is an essential requirement. The appropriate candidate will have extensive professional experience in the creative sector, a broad range of practical, studio-based skills, and an established professional profile. You will be expected contribute to the future direction and curriculum of BA Drama & Theatre at Lincoln.

JOB PURPOSE

Overview

This is an early-career role, suitable for those looking for their first full-time academic post. As such the duties described represent the range of activities that may be expected at this level and the actual range and depth of duties being undertaken will vary dependent upon the experience of the staff member.

Staff developing through this level are expected to gain the necessary experience and skills to demonstrate competency in the main areas of role as described before progressing to the next level.

General Duties

To work with colleagues on curriculum development and the advancement of relevant discipline areas within the university.

To deliver teaching over a range of modules within an established programme.

To undertake student tutoring and support.

To carry out a limited number of additional activities in support of the academic work of the school.

KEY RESPONSIBILITIES

The responsibilities of a Lecturer are wide ranging and may change over time according to the development needs of the department and the individual. In general, a Lecturer can expect to undertake any of the following:

Teaching and Learning Support

- To engage in teaching on undergraduate and/or postgraduate level programmes as determined by the Head of School. The range of teaching duties may change from time to time.
- Contribute to the design, content and delivery of specific areas of teaching and learning and to the quality of teaching delivered.
- Collaborate with colleagues in the continuous review and development of the School's programmes.
- Take responsibility for the co-ordination of modules when appropriate to do so and after gaining sufficient relevant experience.
- Work in accordance with University policies and procedures to undertake assessment of students' work and give feedback.

Research and Scholarly Activity

- Develop a standing as a scholar and/or practitioner in your field that contributes to the profile and reputation of the School.
- Collaborate in scholarly activities and/or professional practice-based initiatives with colleagues in and beyond the School if appropriate.
- Work with Professional bodies or relevant industry contacts to develop student or educational contract opportunities for the School/Department.
- Work with more senior Scholars or Professional Practice leads in the School/Department to develop relevant activities to enhance the income and reputation of the School/Department and University.
- Engage in subject professional and pedagogy research as required to support teaching activities.
- Ensure that outcomes of scholarly activity are appropriately disseminated.
- Engage in continuous professional development and scholarly activity in order to develop own professional skills, including teaching and learning skills

Liaison and Networking

- Establish contacts within the wider community where possible and begin to form relationships for future collaboration.
- Develop links with relevant professional bodies and academic groups.

- Develop involvement in academic activities with industry and other external partners.
- Take part in relevant internal committees and working groups.
- Liaise with subject librarians, central timetabling, and other services to ensure resources available are appropriately deployed.

Team Working

- Work as a member of a team, collaborating on curriculum development and contributing to departmental meetings.
- Begin to co-ordinate the work of others when appropriate through taking responsibility for module co-ordination.

Student Support

- Act as academic tutor to students as allocated by the Head of Department and act as first line contact for them for advice and support on academic matters, ensuring that students are directed to relevant support services when necessary.
- Supervise student projects and placements as appropriate

Citizenship

- Contribute to the wider mission and reputation of the University with active involvement in activities contributing to general university life e.g., open days, student activities, alumni events, mentoring, personal tutoring and engagement with student support and delivery of outreach activities e.g., school visits, local community activities
- Active participation in committees/groups contributing to university life e.g. health and safety, equality diversity and inclusivity, sustainability and working groups
- Engage in appropriate training programmes in the University, actively follow and promote University policies and participation in the staff appraisal scheme.
- Contribution to the future development of the University and support the University's wider social, cultural and economic development of our region, our 'civic' mission with engagement and/or leadership of external partnerships contributing to the civic mission of the University. Participation in external activities such as volunteering, school governor, cultural activities, community activities

In addition to the above, undertake such duties as may reasonably be requested and that are commensurate with the nature and grade of the post.

ADDITIONAL INFORMATION

Scope and dimensions of the role

The role will entail some evening and weekend activity relating to performances both on-and-off site.

Key working relationships/networks

Internal	External
<ul style="list-style-type: none">• Head of College• Head of School• College Senior Academic Managers• Programme Leader• Departmental academic, administrative, and technical staff• Support Services Staff	<ul style="list-style-type: none">• Relevant academic and professional groups• Relevant national, regional and international networks• External examiners



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UNIVERSITY OF LINCOLN PERSON SPECIFICATION

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Selection Criteria	Essential (E) or Desirable (D)	Where Evidenced Application (A) Interview (I) Presentation (P) References (R)
Qualifications:		
Relevant honours degree or equivalent	E	A
Demonstrable track-record of delivering high-quality cultural practice at a professional standard	E	A
HE teaching qualification (HE PGCE or HEA fellowship) OR a commitment to complete one	D	A
Experience:		
Relevant teaching in Higher Education OR relevant professional experience	E	A
Curriculum development	D	A/I
Effective use of digital learning management systems	D	A/I
Development and innovation of teaching and learning methods, including blended teaching and learning	D	A/I
Interdisciplinary work relevant to the School	E	A/I
Skills and Knowledge:		
Depth and breadth of subject understanding	E	A/I
Evidence of continuing professional development	E	I
Knowledge of Higher Education	E	A/I
Ability to teach and assess across the range different levels of relevant BA and MA degree programmes	E	A/I
Ability to contribute to curriculum development	E	A/I
Understanding of international pedagogy	D	A/I
Ability to support students in their study through academic counselling	E	A/I
Ability to supervise research students	E	A/I
Ability to work on own initiative	E	A/I
Excellent written and verbal communication skills	E	A/I
Good organisational and time management skills	E	I
Excellent interpersonal skills and intercultural awareness	E	A/I
Competencies and Personal Attributes:		
Enthusiasm and commitment to teaching, learning and research	E	I
Ability to inspire enthusiasm in others	E	I
Team working, capacity for leadership, and collaborative working	E	I
Flexibility, adaptability and resilience	E	I

Essential Requirements are those, without which, a candidate would not be able to do the job. **Desirable Requirements** are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

Author	AW	HRBP	HDR
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